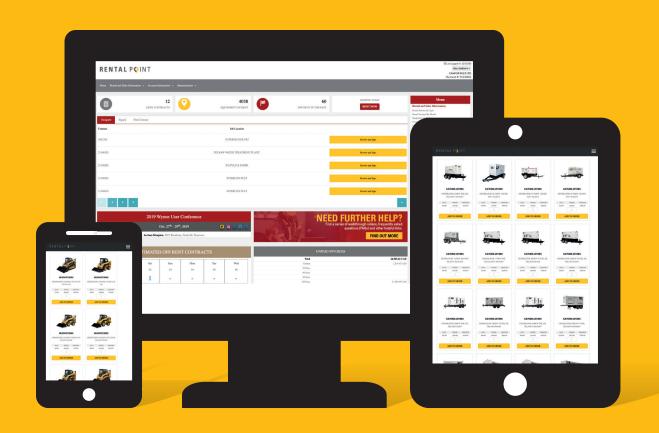
YOUR RENTAL POINT HOW-TO GUIDE



SIMPLE, SECURE AND ALWAYS AVAILABLE

Wherever you are, whatever you need, rely on Rental Point—the quickest, easiest way to rent equipment.

- Browse and book instantly
- Manage orders, deliveries and pick ups
- Receive status updates and alerts
- Organize your business with this easy-to-use tool

OVER 1,800 PRODUCTS AT YOUR FINGERTIPS

- The latest Cat® machines
- Work tools from leading brands
- Aerial platforms
- Power generation solutions
- Air compressors and heaters
- Trench shoring products and pumps

ACCESS YOUR ACCOUNT TODAY

Whether you already have an account or need to create a new account, you can:

- Contact a Finning Representative
- Call **1-888-Finning**
- Sign up at Finning.com/rentalpoint

NO ACCOUNT? NO PROBLEM

New to Rental Point?
Sign-up today at
rentals.finning.com

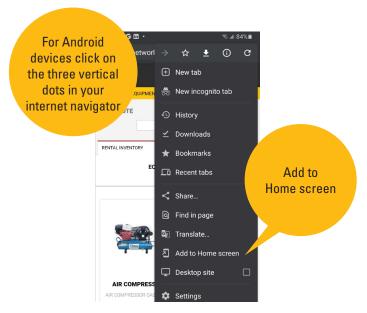


SETTING UP YOUR RENTAL POINT ICON ON A MOBILE DEVICE HOME SCREEN

On your mobile device, go to: Finning.com/en_CA/products/rentals/rental-point.html

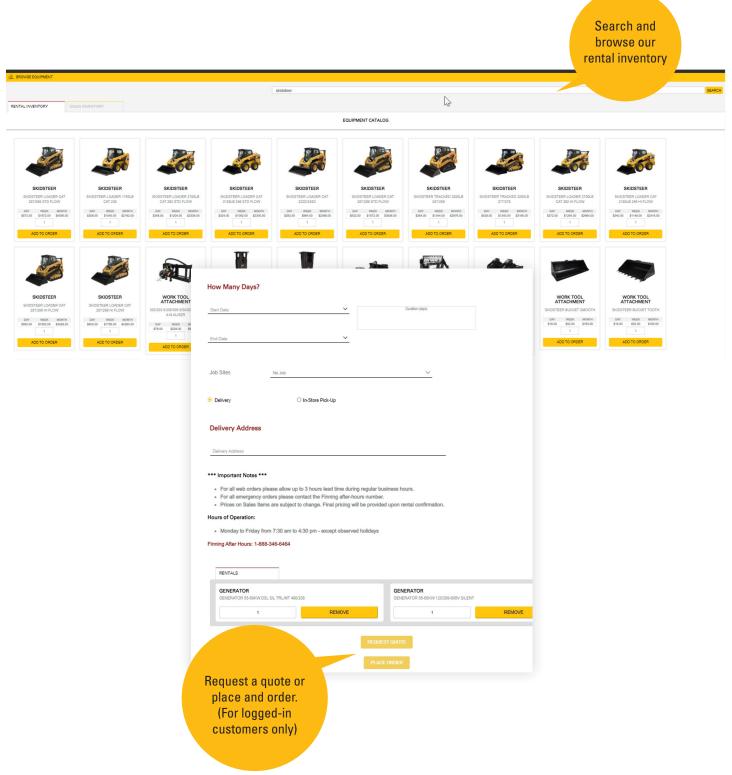






RENTAL POINT

HOW TO BROWSE AND ORDER EQUIPMENT



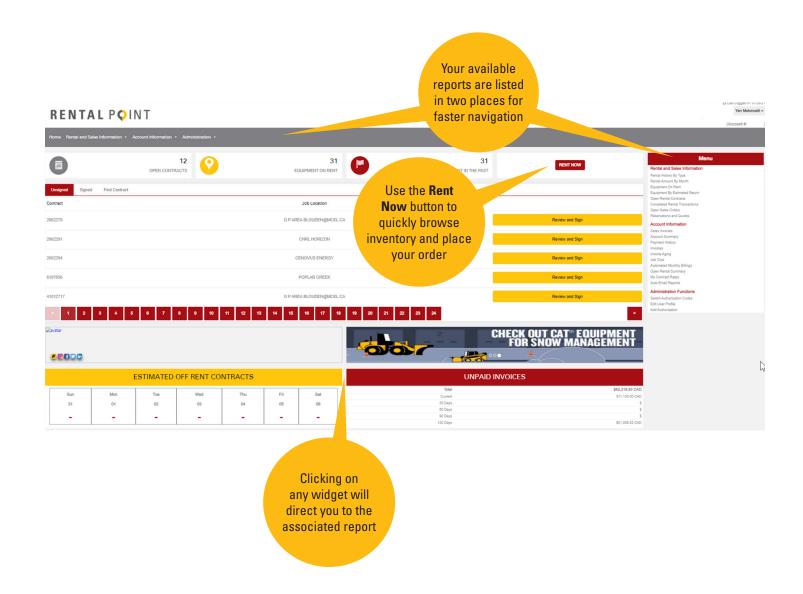
RENTAL POINT

HOW TO NAVIGATE "MY ORDERS" PAGE Filter by job sites to view ⊖ LOG OUT ₽ BROWSE INVENTORY Active, Past and **Upcoming rentals** MY ORDERS FILTER All Job Sites ACTIVE RENTALS ACTIVE RENTALS 12 CUSTOMER PICK UP @ G P AREA G P AREA BLOUDEN@MCEL.CA FINNING, EDMONTON BLOUDEN@MCEL.CA **Active Rentals** – PICK-UP REQUEST PICK-UP SCHEDULED TARTED: 01/04/21 PRDER #: 41012720 STARTED: 12/02/20 ORDER #: 2062279 PICK-UP SCHEDULED You can request » SKIDSTEER TRENCHER [#107631] ▶1 » LIGHT TOWER 4 LAMP 20 KW [#115794] 1 a pickup for your existing rentals FILTER All Job Sites **Upcoming** UPCOMING RENTALS **Rentals** – Gives you line of UPCOMING RENTALS 25 sight to your upcoming rentals FIRE BAG COLD LAKE AR STARTED: 01/15/21 ORDER #: 60642090 ORDER PENDING ORDER PENDING STARTED: 01/15/. ORDER #: 606420 » BOOMLIFT STR 60FT DUAL 4WD [#4021015] > 1 » GENERATOR 55-60KW DSL SIL TRL/MT » HEATER KER(480/208[#4341125] > 1

FILTER -	All Job Sites				
UPCOMING RENTALS	SALES ORDERS	Past Rentals –			
PAST RENTALS 281		You can re-order past rentals			
COLD LAKE AREA STARTED: 12/07/20 ORDER #: 2062285	ORDER AGAIN	STAR1ED: 04/24/20 ORDER #: 6107813	ORDER AGAIN	COLD LAKE A LAYDOWN STARTED: 03/15 ORDER #: 1072	
» GENERATOR 55-60KW DSL 480/208[#GLE01407] ▶ 1	SIL TRL/MT	» BOOMLIFT ART 45FT DSL	.4WD [#102267] ▶ 1	» WHEEL LOA	

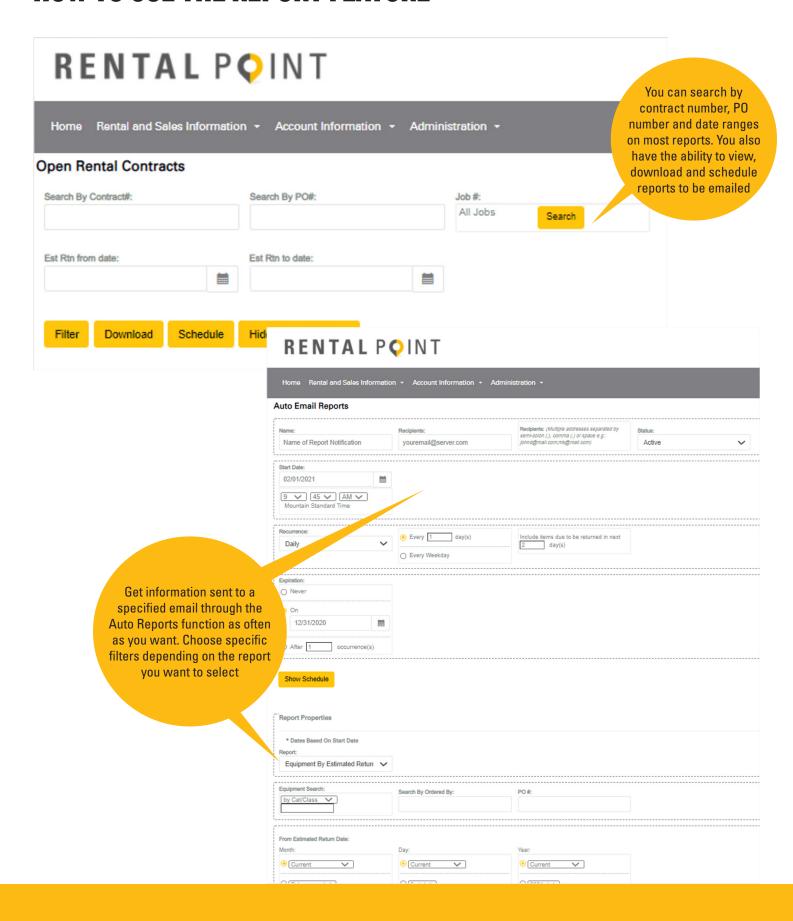


HOW TO NAVIGATE YOUR CUSTOMER PORTAL DASHBOARD





HOW TO USE THE REPORT FEATURE



TOP REPORTS TO HELP MANAGE YOUR RENTAL

JOB COSTING

Total costing to assist you in managing pricing to your customer and project total cost based on contract number, PO number or job number. Please note that project cost is based on the start of your rental to the projected end date specified in the report field.

RENTAL HISTORY BY TYPE

This helps you identify:

- What you rent the most.
- How many times did you rent a piece of equipment.

EQUIPMENT ON RENT

This gives you visibility to all equipment currently being rented. You can view and print the contract, see what equipment is out on a job site and where the equipment is.

INVOICES

View a list of invoices (paid, open or both depending on the filter applied). Invoices can be viewed and printed from this page.

INVOICE AGING

This provides you the invoice aging analysis showing Current, 30-Days, 60-Days and 90-Days. You can use the hyperlinks to view and print out invoices.

AUTO-EMAIL REPORTS

Schedule any specified reports to be emailed to a specified email address, reoccurring and filtered by contact number or PO number as needed.

...AND MANY MORE

Explore other reports built to provide different views and information to help manage your rental needs.



NEED MORE INFORMATION?

- Reach out to your Finning Representative
- Call 1-888-Finning
- Visit Finning.com/rentalpoint

