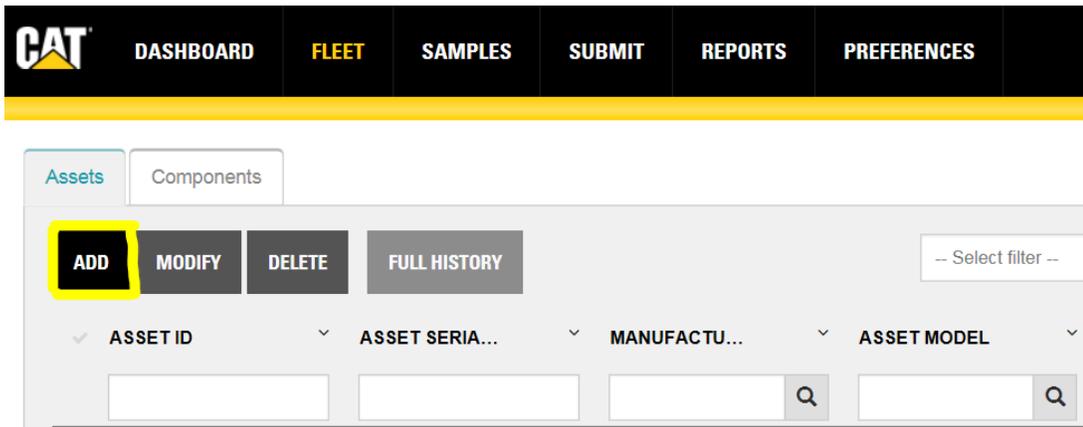


How to Add/Modify your Fleet:

- Click on the 'FLEET' tab
- Click 'ADD'



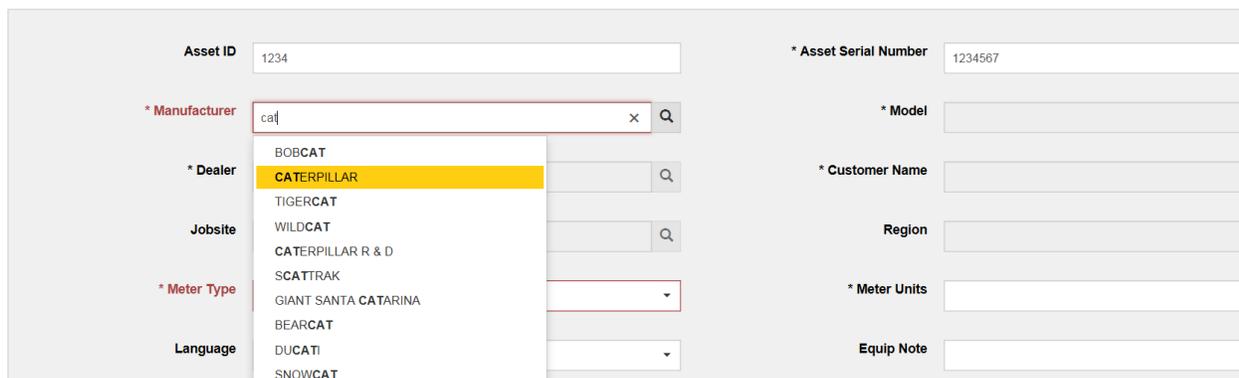
The screenshot shows the top navigation bar with the CAT logo and tabs for DASHBOARD, FLEET, SAMPLES, SUBMIT, REPORTS, and PREFERENCES. Below this is a sub-menu with 'Assets' and 'Components' tabs. The 'Assets' sub-menu contains buttons for 'ADD', 'MODIFY', 'DELETE', and 'FULL HISTORY'. The 'ADD' button is highlighted with a yellow box. To the right of these buttons is a filter dropdown menu set to '-- Select filter --'. Below the buttons are four search fields: 'ASSET ID', 'ASSET SERIA...', 'MANUFACTU...', and 'ASSET MODEL', each with a search icon.

- Enter 'Asset ID' (Unit#), tab over and enter **Asset Serial Number** tab over to Manufacturer
- **Manufacturer:** Begin to type the make of your unit and it should display, select the desired make followed by the Model (please contact oilsupport@finning.com if your make/model does not come up), tab over to Dealer
- **Dealer** will always be FINNING CANADA LTD then tab over and enter your **Customer Name**
- Tab over and enter **Meter Type:** TIME, **Meter Units:** HOUR
- Hit 'SAVE ASSET'



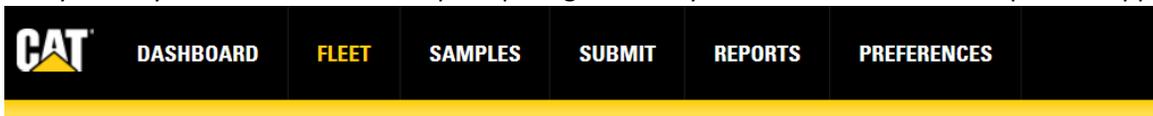
The screenshot shows the top navigation bar with the CAT logo and tabs for DASHBOARD, FLEET, SAMPLES, SUBMIT, REPORTS, and PREFERENCES. Below this is a sub-menu with 'Assets' and 'Components' tabs. The 'Assets' sub-menu contains buttons for 'ADD', 'MODIFY', 'DELETE', and 'FULL HISTORY'. The 'ADD' button is highlighted with a yellow box. To the right of these buttons is a filter dropdown menu set to '-- Select filter --'. Below the buttons are four search fields: 'ASSET ID', 'ASSET SERIA...', 'MANUFACTU...', and 'ASSET MODEL', each with a search icon.

ADD ASSET



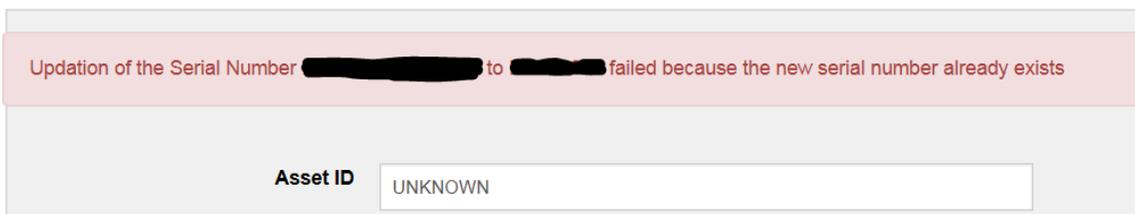
The screenshot shows the 'ADD ASSET' form. The 'Asset ID' field contains '1234'. The '* Asset Serial Number' field contains '1234567'. The '* Manufacturer' field contains 'cat' and has a dropdown menu open showing options: BOBCAT, CATERPILLAR (highlighted in yellow), TIGERCAT, WILDCAT, CATERPILLAR R & D, SCATTRAK, GIANT SANTA CATARINA, BEARCAT, and SNOWCAT. The '* Dealer' field is empty. The '* Model' field is empty. The '* Customer Name' field is empty. The 'Region' field is empty. The '* Meter Type' field is empty. The '* Meter Units' field is empty. The 'Equip Note' field is empty.

If you receive the following prompt when adding a New Unit, please adjust your Serial# (e.g. Add a '0', etc.) as someone else may already have that serial#. This prompt might also say "Contact local dealer to update". Apply the same steps.



The screenshot shows the top navigation bar with the CAT logo and tabs for DASHBOARD, FLEET, SAMPLES, SUBMIT, REPORTS, and PREFERENCES. Below this is a sub-menu with 'Assets' and 'Components' tabs. The 'Assets' sub-menu contains buttons for 'ADD', 'MODIFY', 'DELETE', and 'FULL HISTORY'. The 'MODIFY' button is highlighted with a yellow box. To the right of these buttons is a filter dropdown menu set to '-- Select filter --'. Below the buttons are four search fields: 'ASSET ID', 'ASSET SERIA...', 'MANUFACTU...', and 'ASSET MODEL', each with a search icon.

MODIFY ASSET

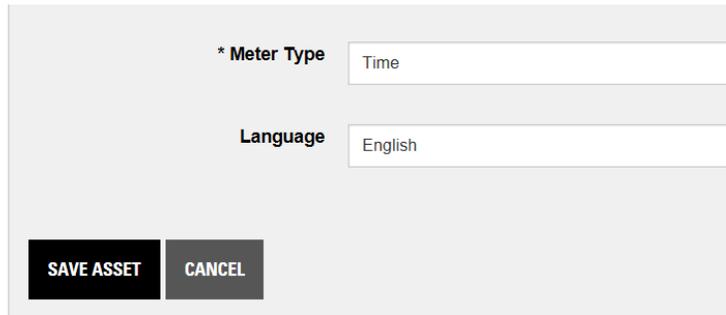


The screenshot shows the 'MODIFY ASSET' form. A red error message is displayed at the top: "Updation of the Serial Number [REDACTED] to [REDACTED] failed because the new serial number already exists". Below the error message is the 'Asset ID' field, which contains 'UNKNOWN'.

Contact oilsupport@finning.com if you run into issues.

How to Add Components/Compartments to your Unit:

- To add to an EXISTING unit, click on the '**FLEET**' tab, enter the **Asset ID/Unit#** or **Serial#** and hit '**MODIFY**'
- Scroll down the '**ADD ASSET**' page to the '**COMPONENTS**' section
- Hit '**ADD**'

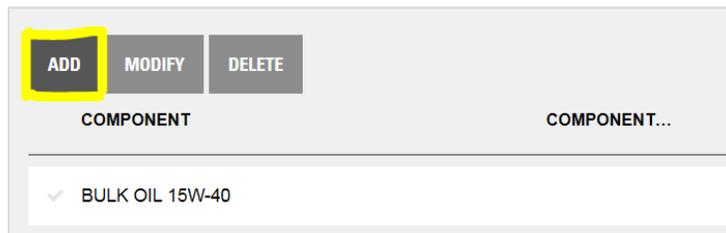


* Meter Type

Language

SAVE ASSET **CANCEL**

COMPONENTS



ADD **MODIFY** **DELETE**

COMPONENT	COMPONENT...
✓ BULK OIL 15W-40	

- Once the '**COMPONENT LOOKUP**' window displays, begin typing the Compartment you want to add in (can only add one compartment at a time) the '**DESCRIPTION**' box (e.g. To add an Engine, begin typing "Eng..." hit enter and ENGINE should display)
- Once you find the compartment you want, select it so the line highlights grey, hit '**OK**'

COMPONENT LOOKUP

NAME	DESCRIPTION	
<input type="text"/>	<input type="text" value="eng"/>	
✓ ENG	ENGINE	↑
✓ ENG_AUX	ENGINE AUX	
✓ ENG_LOW	ENGINE LOWER	
✓ ENG_MA	ENGINE MARINE	
✓ ENG_MA_MID	ENGINE MARINE MIDSHIP	
✓ ENG_MAIN	ENGINE MAIN	
✓ ENG_NAT_GA	ENGINE NATURAL GAS	
✓ ENG_RR	ENGINE REAR	
✓ ENG_IND	ENGINE INDUSTRIAL	↓

OK **CANCEL**

- Once the **'ADD COMPONENT'** window displays, enter the Serial Number, Manufacturer, Model, Install Date, and all of the Intervals (Remember: more data/accuracy put in, the better accuracy will come out in your sample reports)

ADD COMPONENT ×

* Description	<input type="text" value="TRANSMISSION"/>	Serial Number	<input type="text"/>
Manufacturer	<input type="text"/>	Model	<input type="text"/>
Install Date	<input type="text"/>	Sampling Interval	<input type="text" value="250"/>
Change Interval	<input type="text" value="1000"/>	Install Interval	<input type="text"/>

Required Fields *

SAVE **CANCEL**

Any more inquiries, please contact oilsupport@finning.com